

DELEGATED DECISION NOTIFICATION¹

REF NO ² D

LEAD DIRECTOR	Director of City Development	AUTHORITY BY REFERENCE TO SCHEME OF DELEGATION: ³	Officer Delegation Scheme (Executive functions) Director of City Development 2(m)
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SUBJECT ⁴	Proposal to introduce charges for Party in the Park
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DECISION ⁵	COUNCIL FUNCTION <input type="checkbox"/> NOT SUBJECT TO CALL IN	EXECUTIVE DECISION (KEY) <input type="checkbox"/> ⁶ EXEMPT FROM CALL IN: YES / NO	EXECUTIVE DECISION (SIGNIFICANT OPERATIONAL) <input checked="" type="checkbox"/> NOT SUBJECT TO CALL IN
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The Chief Officer Libraries, Arts and Heritage has approved the charges for tickets to Party in the Park at the same rate as Classical Fantasia and Opera in the Park and the introduction of new packages as part of the ticket offer across all three events.

AFFECTED WARDS	All wards
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	Yes	No	Date
Executive Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Ward Councillors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Chief Officers Affected	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Others (Specify)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Online budget consultation, Leader of the Council, the public during the event_____			

¹ This form is used both to give notice of an officer's intention to make a decision in accordance with Executive and Decision Making Procedure Rule 4.4, and to record a decision which has been taken by an officer in accordance with Article 13.5.2 (Council Decisions) or Executive and Decision Making Procedure Rule 4.8 (Executive Decisions). The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

² This reference number will be assigned by Governance Services and notified to you

³ The relevant paragraph within the decision makers delegated powers should be identified.

⁴ A brief heading should be inserted

⁵ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding upon the chosen option, although care must be taken not to disclose any confidential or commercially sensitive information. Guidance on the substance of the note is available from Governance Services

⁶ For Key decisions only. If exempt from Call In brief reasons to be given at end of this DDN and details to be provided in the report. The Call In period expires at 5.00 pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called in by no later than 12.00 noon on the 6th day.

ADVICE SOUGHT		YES	NO
	Legal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Finance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Personnel	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Equal Opportunities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Please Specify	<input type="checkbox"/>	<input checked="" type="checkbox"/> _____	


CAPITAL FUNDING APPROVAL REQUIRED		YES	NO
	Funding Approval Required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Injection Approval Required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(If yes to either, you must complete the Financial Development Funding Approval box below.)			

FINANCIAL DEVELOPMENT FUNDING APPROVAL/INJECTION (CAPITAL SCHEMES ONLY)		Scheme Number:
		CSR Number:
	(Name:)	Date:

DECLARED OFFICER / MEMBER INTERESTS ⁷	
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EXEMPT/ CONFIDENTIAL APPENDIX	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	RULE NO 10.4 ⁸ ()
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CONTACT PERSON	Paul Footitt	CONTACT NO ⁹ :	0113 224 3600
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DECISION MAKER ¹⁰		DATE: 7.5.13
	(Name: Catherine Blanshard)	

	KEY	OTHER
¹¹ First publication (5 day notice)		
Commencement for Call In		
Last date for Call In		
Implementation Date		

<p>Key Decisions If not on List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from Call In, the reason why Call In would prejudice the interests of the Council or the public:-</p>

⁷ No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

⁸ Relevant Access to Information Procedure Rules to be quoted if there is an exempt appendix

⁹ Please insert a complete telephone number whether land line or mobile, rather than an extension number.

¹⁰ The signatory must be duly authorised by the Director to make the decision in accordance with the Department's scheme. It is not acceptable for the signature to be 'pp' for an authorised signatory. For Key Decisions only, the date of the authorised signature signifies that, at the time, the Officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have upon the final decision.

¹¹ Governance Services will enter these dates